

# Mounts Bay Pilot Gig Club Safeguarding Policy

## 1. Introduction

Mounts Bay Pilot Gig Club (hereafter referred to as "MBPGC") is committed to providing a safe and welcoming environment for all members that are children (anyone under 18 years of age) and vulnerable adults involved in rowing activities. This safeguarding policy outlines the procedures and responsibilities to ensure the welfare and protection of children and vulnerable adults within MBPGC.

## 2. Policy Statement

MBPGC recognises its responsibility to safeguard the welfare of all children and vulnerable adults by protecting them from physical, emotional, and sexual harm. We are committed to working in partnership with children, vulnerable adults, their parents/carers, and other organisations to ensure that the best interests of the child or vulnerable adults are paramount.

## 3. Scope

This policy applies to all members, volunteers, coaches, officials, and staff involved with the MBPGC. It encompasses all activities, both on and off the water, including training sessions, races and social events.

## 4. Roles and Responsibilities

- **Club Committee:** Ensure the implementation and regular review of this safeguarding policy.
- **Club Welfare Officer (CWO):** Appointed as the primary contact for safeguarding concerns. The CWO is responsible for managing and reporting safeguarding issues, maintaining records, and ensuring compliance with Cornish Pilot Gig Association (CPGA) policies and procedures.
- **Coaches and Volunteers:** Responsible for following the safeguarding policy, attending training sessions, and reporting any concerns to the CWO.
- **All the above categories :** to be aware of and implement the Cornish Pilot Gig Association policy for Safeguarding and Protecting Children

## 5. Code of Conduct

All members must prioritise the welfare of children and vulnerable adults and treat all such members with respect and dignity.

MBPGC has codes of conduct for adult members, coaches, officials, volunteers, junior members and their parents which must be read and adhered to.

## 6. Safe Recruitment

- **Background Checks:** All coaches, volunteers and staff working with children and vulnerable adults must undergo a Disclosure and Barring Service (DBS) check.
- **References:** Obtain references for new recruits to ensure their suitability for working with children and/or vulnerable adults

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## 7. Training

- **Mandatory Training:** All coaches, volunteers, and staff working with children and/or vulnerable adults must complete safeguarding training, including a minimum of 3 hours of safeguarding and protection workshops available through British Rowing
- **Ongoing Development:** Regular refresher courses and updates on safeguarding practices.

## 8. Reporting and Responding to Concerns

- **Immediate Action:** If a child or vulnerable adult is in immediate danger, contact emergency services (999) immediately.
- **Reporting Concerns:** All concerns should be reported to the CWO using the MBPGC's Incident Report Form which is available on the website
- **Documentation:** The CWO will document all reports and maintain a confidential record of incidents.
- **Escalation:** For serious concerns, the CWO will escalate the matter to the main committee and if necessary local authorities child protection services.

## 9. Support for Victims

- **Providing Support:** Offer appropriate support services.
- **Parental/Guardian Involvement:** Keep parents/guardians informed and involved, ensuring their consent for any actions taken as appropriate
- **External Agency (MARU):** Referral to external agency may be required if concerns arise about safety of a child around contact with adult/carer

## 10. Communication

- **Internal Communication:** Regularly update club members on safeguarding policies and procedures. Safeguarding Policy available on club website.
- **External Communication:** Maintain communication with the CPGA and other relevant organisations to stay informed about best practices and regulatory requirements.

## 11. Monitoring and Review

- **Regular Monitoring:** MBPGC will regularly monitor safeguarding practices to ensure they are effective.
- **Annual Review:** Conduct an annual review of the safeguarding policy and procedures to ensure compliance and effectiveness.
- **Feedback Mechanism:** Encourage feedback from members on safeguarding issues to continuously improve practices.

## 12. Useful Contacts

## Mounts Bay Pilot Gig Club Safeguarding Policy

- **Club Safeguarding Officer (CWO):** Lucy Cudmore 07976 771631, Caz Woodruff 07948 382803 mountsbaysafeguarding@gmail.com
- **CPGA Safeguarding:** safeguarding@CPGA.co.uk
- **Local Safeguarding Services:**

Child protection and safeguarding

<https://www.cornwall.gov.uk/health-and-social-care/childrens-services/child-protection-and-safeguarding/>

**Vulnerable Adult safeguarding**

<https://www.cornwall.gov.uk/health-and-social-care/adult-social-care/safeguarding-adults/>

- **Emergency Services:** 999

### 13. Conclusion

MBPGC is committed to creating a safe environment for all children and vulnerable adults. We expect all members to adhere to this policy and contribute to a safe and positive rowing experience for everyone involved.

For further details and resources, please refer to the CPGA safeguarding page